

## WELCOME

These instructions are for students or residents who have **confirmed** electives.

Thank you very much for your interest in the Yukon and we look forward to having you here.

There are some things you will need to organize before you arrive.

Please read this document carefully

### 1. Licensing

Contact Yukon Medical Council, Government of Yukon, regarding your resident or student license. Information and forms are on the Yukon Medical Council website:

[yukonmedicalcouncil.ca](http://yukonmedicalcouncil.ca)

Questions? > Email: [ymc@gov.yk.ca](mailto:ymc@gov.yk.ca)

Thirty (30) business days are required to process applications. Note: You must contact the Yukon Medical Council independently from the Yukon Hospital, as these are different processes.

### 2. Hospital Privileges – Yukon Hospitals

Please note that you should complete the privileging form as soon as possible; Thirty (30) business days are required to process applications. If you have any questions regarding privileges, please call: 867-393-8979

Information and **forms** are on the Yukon Hospital Corporation website:

<https://yukonhospitals.ca/node/286>

Please email your documents/completed forms for hospital privileges to:

[yhchospitalprivileges@wgh.yk.ca](mailto:yhchospitalprivileges@wgh.yk.ca)

### 3. Accommodation at Whitehorse General Hospital

Accommodation can be very difficult to find, so please start securing accommodation as soon as possible. There are some private options, in addition to VRBO and AirBNB.

Crocus Ridge is a residence located on the WGH campus and may be available to students and residents for booking accommodations. Rent is charged per night and rates vary depending on the type of stay and apartment size.

Contact the Facility & Residence Clerk as soon as possible to check for availability.

Email: [Angeline.Rollins@wgh.yk.ca](mailto:Angeline.Rollins@wgh.yk.ca). Phone: (867) 393-8695

#### **4. ID Badges**

ID Badges are required at WGH for access. They are available at the Facility & Residence Clerk office Monday to Friday from 8-4pm. The office is located on the first floor back of the building, room # 1714. On your first day of work at WGH stop by the office to pick up an ID badge. Email: [Angeline.Rollins@wgh.yk.ca](mailto:Angeline.Rollins@wgh.yk.ca). Phone: (867) 393-8695

#### **5. Preceptor Notification**

Your preceptor will not be assigned until a few weeks prior to your elective, please use [electives-whitehorse@yukondoctors.ca](mailto:electives-whitehorse@yukondoctors.ca) as your primary preceptor contact for all applications until you receive more details. Please let the Medical Learner coordinator know if you still have not been assigned a specific preceptor 3 weeks prior to the start of your elective.

#### **6. EMR Access at WGH**

If you will be working at the hospital, you are going to require Meditech access. For Meditech access and hospital computer access please contact the hospital main switchboard and ask first for the hospital IT department, then for the 1Health support team.  
WGH Main Switchboard: 867-393-8700. 1-877-307-9042 (toll-free)

#### **7. Evaluation and Assistance Funds**

Arrange for an evaluation by your preceptor at the end of your time with us. You can apply for our resident or medical student assistance fund (amount varies depending on how many students we have in a year).

Details and forms for financial support are available on the YMA website at this page:  
<https://yukondoctors.ca/resident-support>

#### ***Questions? Changes?***

Contact [electives-whitehorse@yukondoctors.ca](mailto:electives-whitehorse@yukondoctors.ca) or call 867-333-3694 if there are urgent issues.

Sincerely,

Alison Madlung MD & Sophie Flor-Henry MD FRCPC  
Coordinators for Medical Student and Resident Electives